Getting Started

Once you have successfully completed the implementation of ReadSpeaker within your Learning Management System (LMS) testing environment, you are ready to launch!

Ways to Introduce ReadSpeaker

Your students and faculty will need to know what ReadSpeaker is, what it can do for them, and why should they use it! The more faculty promote the product and demonstrate how to use it, the more students will use the product to be successful. In this zip-packet you will find:

1. Getting Started Document
2. Why Should I use ReadSpeaker Document
3. Email Message for Faculty Document
4. LMS Support Page Document
5. Workshop Training PowerPoint
6. Player and Tool Highlights Handout
7. How to Access ReadSpeaker Document
8. Video How-to Links for webReader and TextAid (links to the playlists are at the bottom of this document)

Repeat Messaging

Many successful implementations involve repeat messaging to their users. To draw attention to the ReadSpeaker – Suite of Learning Tools each term and at key points during the term, we suggest a repeat announcement item. We understand that your semester can be filled with many activities and that dates can sometimes get lost. To assist with repeat messaging, we suggest that you add a reminder to your calendar to re-set the dates on your post.

Let's get started! In the table on the next page, you will find various activities for introducing the ReadSpeaker – Suite of Learning Tools to your faculty and your students. You will notice that your audience is listed for each activity. Check off each item as you do it.

You will notice that most of the items listed have support documents in this zipped package. If you need additional support information, please reach out to the Educational Development Manager.

Activity	Email	Posters and Social Media	Workshop	LMS Announcement and Video	Website
Audience	☐ Faculty ☐ Students ☐ Administration	☐ Faculty ☐ Students ☐ Administration	☐ Faculty ☐ Students	☐ Multi-audience message to all LMS users	☐ Faculty Teaching/ Resource Site ☐ Student Resource Site

How-to Video Links

- ReadSpeaker webReader How-to Videos
  - Link: https://www.youtube.com/playlist?list=PLVqWGX39IRjWpB4V8EEfqCtHjc6nsINbd
- ReadSpeaker TextAid How-to Videos
  - Link: https://www.youtube.com/playlist?list=PLVqWGX39IRjX50BiM09imK-7JrZVBTTyY